Reef Check Southern California Volunteer Coordinator

The Reef Check Foundation seeks a Volunteer Coordinator for our Citizen Science Subtidal Monitoring Program in Southern California. Reef Check monitors a large network of rocky reef sites in this region that is annually surveyed by citizen scientists. These surveys are a part of the state’s Marine Protected Area monitoring efforts throughout California. The Volunteer Coordinator will work closely with the Southern California Regional Manager as well as the Program Director and other staff. This position involves extensive field work and diving.

Primary responsibilities:

- Organize volunteer trainings, recertifications, and schedule surveys
- Assist with diver trainings
- Organize and lead scientific survey dives
- Data management
- Outreach activities

Qualifications:

Bachelor’s degree in marine biology or related science with excellent oral and written communication skills is preferred. Significant recent California diving experience, a professional dive certification (Dive Master or above), scientific diving experience (e.g. AAUS), and knowledge of Southern California marine life is a must.

Successful candidates must have a strong work ethic coupled with a high level of self-motivation and enthusiasm. We are looking for a team player and someone who is an outstanding leader and able to inspire volunteers. Experience managing and leading volunteers is a plus and a background in marine biology is strongly preferred. This position is based ideally in either Los Angeles County or Orange County. Applicants will need to have their own dive gear in good working order, a computer with reliable internet access, a driver’s license and dependable transportation. We are looking for a candidate that can commit for at least a year, preferably longer, to this position.

This is a part-time position (20 hours/week). Most surveys and training sessions are held on weekends, so working on weekends will be mandatory. Compensation is commensurate with experience. To apply, send cover letter detailing experience, resume and 3 references to Selena McMillan at smcmillan@reefcheck.org by January 31st, 2020.